



## RENTAL GROUP HOST & INSTRUCTOR

Are you inspired by towering trees, misty morning paddles, discovering networks of underground fungi, and sparking the next generation's curiosity in the outdoors? Rental Group Hosts and instructors help all visitors feel at home, teach outdoor skills and eco-fun courses, lead hikes, orchestrate campfires, and so much more—all on the same day! Love hands-on outdoor experiences? Given that all staff stay onsite at the Evans Lake Forest Education Centre while programs are in session, applicants should enjoy working in a dynamic work environment, as the action rarely stops. Very strong organizational and interpersonal skills are a must, as well as a passion for forest education!

### General Responsibilities

- Represent Evans Lake and uphold our mandate and objectives.
- Demonstrate positive leadership for visiting students, teachers, and parents, as well as colleagues.
- Host visitors of all ages (with a focus on visiting school groups), providing excellent customer service and ensuring their safety and well-being.
- Facilitate a wide variety of experiential, environmental, and educational programs, and activities, including integrating forest themes into all camp programming.
- Maintain work areas and repair program equipment in coordination with other staff.
- Accept the responsibilities associated with being an Evans Lake first aid attendant and/or lifeguard.
- Other duties as assigned (e.g. driving campers, staff, and/or supplies; cleaning; project work.)

### Term

- Rental Groups (e.g. visiting school groups) instructor: Late March/ early April, May, and June; September and October
- Preference may be given to candidates who can work Summer season as well.

### Safety

- Comply with Evans Lake's policies and procedures and be accountable for the safety of clients and colleagues.
- Take ownership of the safety of clients and staff members.

### Reporting & Evaluation

- Rental Group Hosts/Instructors report to the Outdoor Education Manager.
- A goal-setting and evaluation process will be initiated by the Outdoor Education Manager or a Senior Staff Member.
- Continuous feedback and communication among staff members are encouraged.

### Required Certifications & Experience

- Previous experience working with school-aged children in an outdoor setting (preferably outdoors!)
- First Aid Certificate (at minimum, an 8-hour basic certificate that includes CPR)
- Preference may be given to candidates who have a Class 4 driver's license or lifeguarding certification (NL)
- Additional certifications and licenses are assets (e.g. certifications in advanced first aid, paddling, rock-climbing, low ropes, archery, risk management, or environmental education)

### Additional Information:

- Compensation begins at \$155.44/day, with an increase of up to \$7/day, according to experience and certifications. Free room and board are also provided when programs are in session.
- **To apply:** Fill out our online application form at <http://bit.ly/2EwKBRB>
- ELFES is an equal-opportunity employer. We are proud to uphold human rights, we value the inclusion of all members of our community, and we strive to create a safe and fun environment for everyone to explore forests.
- We acknowledge that Evans Lake is located near Ch'iyakmesh on the unceded territory of Skwxwú7mesh Úxwumixw (Squamish Nation)

\*If follow-up with your application is required, for privacy and confidentiality reasons, **we can only discuss an application with the applicant (i.e. no agents, representatives or family members).**